

PROCUREMENT SUMMARY

Date Submitted:	February 14, 2024	Procurement Process:	Request for Proposals (RFP)												
Submitted by:	Brian Davis	Length of Advertising:	Standard (15+) days												
Supplier Name:	Kimley-Horn and Associates, Inc.	Source Selection Method:	Highest Proposal Scoring												
Description:	I-575 & Sixes Rd. Area Trans. Plan	Fair Price Determination:	Adequate Price Competition												
Agreement Type:	PSA w/ Approved Exceptions	Not Low Bid Award:	Lack of Experience/Expertise												
Contract Number:	028-2023-00	County Business:	No County Businesses Responded												
Contract Category:	Planning Services	Submissions Received:	Vendors Contacted:												
Contract Term:	2 Years	<table><tr><th colspan="2">RFP/RFQ Selection Criteria Used in Selection Process</th></tr><tr><th>Weight</th><th>Evaluation Criteria</th></tr><tr><td>80%</td><td>Phase 2 - TECHNICAL APPROACH, SCHEDULE AND SCOPE OF WORK</td></tr><tr><td>20%</td><td>Phase 2 - PAST PERFORMANCE</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table>		RFP/RFQ Selection Criteria Used in Selection Process		Weight	Evaluation Criteria	80%	Phase 2 - TECHNICAL APPROACH, SCHEDULE AND SCOPE OF WORK	20%	Phase 2 - PAST PERFORMANCE				
RFP/RFQ Selection Criteria Used in Selection Process															
Weight	Evaluation Criteria														
80%	Phase 2 - TECHNICAL APPROACH, SCHEDULE AND SCOPE OF WORK														
20%	Phase 2 - PAST PERFORMANCE														
Contract Value:	\$255,105.00														
Contract Options/Renewals:	None														
Source of Funds:	SPLOST														
Debarred/Suspended:	No (screen-print on file)														
SAM Requirement:	Registration Not Required														
BOC Meeting Prepared for:	February 20, 2024														

Bidder/Proposing Business	Place of Business	Technical Scores
Arcadis U.S.	Atlanta, GA	86.84
Gresham Smith	Alpharetta, GA.	82.25
Kimley-Horn	Atlanta, GA.	90.52
Michael Baker Int'l	Jacksonville, FL.	78.44
*Important Price Evaluation Notes		
The Procurement department issued RFQ/P 2023-028 on behalf of the Community Development Agency and the following city government partners; City of Woodstock, City of Holly Springs and Cherokee County Office of Economic Development. This solicitation utilized a two phased qualification and technical evaluation approach. In Phase 1 similar project experience, key staff capabilities and workload capacity was evaluated with the goal of selecting Finalists. Phase 2 Finalists were evaluated on their technical approach, schedule, scope of work and past performance. The evaluation team consisted of representatives from each of the partner locations. Once the high scoring firm was identified, price negotiations were initiated. The evaluation team concluded that Kimley-Horn and Associates, Inc. was the responsive and responsible high scoring firm and is therefore recommended for award.		
Other Important Considerations		